

**SUMMARY
Paratransit Board Meeting
June 22, 2017**

The following Directors were present: Jill Faust, Mary Steinert, Pat Hume, Pete Spaulding, Scott Leventon, Shahid Rehimtoola, and Steve Hansen along with Chief Executive Officer (CEO), Tiffani Fink.

Public Comment:

Jeff Tardaguila brought up his concerns with Paratransit's automated telephone system as well as planned closures along 9th Street for sewer repair and possible impacts on both SacRT fixed route service and ADA paratransit service. Director Hansen responded that one lane will remain open, so it should be alright.

In Memory of Frances Gracechild:

Directors paid tribute to Director Frances Gracechild who passed away recently. Director Leventon had known her since 1981 and always will remember her big heart. Director Spaulding stated he always admired her, she made her points and touched everyone and was such an advocate. Director Hume stated she spoke up for what she believed in with class and good humor. Director Steinert and Director Hansen also paid their respects by speaking fondly of her and her advocacy.

Closed Session:

The Board, along with Paratransit, Inc.'s CEO, retreated to Closed Session for a conference with Legal Counsel on anticipated litigation pursuant to subdivision (b) of Section 54956.9.

Open Session Reconvened:

There was nothing to report.

The following Items were approved on the Consent Calendar:

- Minutes from the May 25, 2017 Board of Directors' Meeting.

Open Nominations and election of a Vice President to complete term vacated by the passing of Director Gracechild through January 25, 2018:

Director Hansen nominated Director Hume for Vice President. Director Hume accepted the nomination, adding that Director Spaulding had been kind enough to inquire if he would be willing, as he had planned on nominating him if there were no nominations.

The Board unanimously approved the motion and Director Hume was elected the Paratransit, Inc. Board of Directors' Vice President.

The CEO's report highlighted the following:

Ms. Fink shared that on June 10, 2017 members of the Paratransit driving and training staff, along with the Driving and Training Manager traveled to Detroit to participate in the CTAA National Rodeo. One of Paratransit's drivers came in 2nd and two placed 6th and 10th. Her report also mentioned that the Mobility Options Manager, Kevin Welch was highlighted in this Spring's edition of the Association of Travel Instruction Newsletter, highlighting his career in Sacramento. Ms. Fink also stated she was proud to represent Paratransit, Inc. as a member of the Sacramento Metro Chamber's Executive Insight panel of CEO's.

The FY 18 budget has been completed which includes a full narrative of the services to the community as well as combined project performance measures.

Ms. Fink stated she is committed to getting out to all of the offices outside Sacramento at least one time per year. Destinations Mobility is transitioning to the June 30th closure, most of the inventory has been sold.

The Financial Report highlighted the following:

In the rolling year, total trips provided were down by 1%, with CTSA down by 1%, and demand response service down by .1%. Year-over-Year total trips experienced a 6% decline. Year-to-Date total trips were down 3%.

Year-over-year CTSA trips for April were down 8%, and year to date are down 4%.

Demand Response trips, which include RT's ADA paratransit service, were down 4% in April and Year-to-Date down 1%.

Cost per Vehicle Service Hour has increased by just under 1% year-to-date, with demand response decreasing by .5% and CTSA service cost increased by 3.3%.

Demand Response Service, which includes the ADA paratransit service decreased by 5% from the prior year.

The combined fare recovery ratio has increased by .9% from FY16 and remains above Paratransit's goal of 10%.

The following Action Items were brought forward:

Adoption of Resolution No. 11-17 authorizing the Chief Executive Officer (CEO) to submit the Transportation Development Act (TDA) Claim for Fiscal Year 2017-18 and authorize submittal of subsequent claims if funding revisions are issued.

Ms. Fink provided a FY18 Budget overview, discussing the actual appropriation by STA and SACOG, which is expected to grow modestly along with a decrease of 3.5 million in revenue from SacRT, but is also receiving from SacRT an additional \$325,000 lump sum payment for Fiscal Year 2017-18. Layoffs and restructuring has taken place and the budget document has been a hands on document with all managers participating. Paratransit, Inc. has been meeting with SacRT's Executive Staff, and the RT Board on June 12th, authorized RT's GM to negotiate the ADA paratransit service and lease agreements with deal points that have been already agreed upon. Ms. Fink reported that the capital budget is 7.2M, mainly Federal, most being carried over; part of mortgage has been capitalized with 54 vehicles on-line.

Adoption of Resolution No. 12-17 adopting the Paratransit, Inc. Fiscal Year 2017-18 Budget.

Adoption of Resolution No. 13-17 adopting the Paratransit, Inc. Fiscal Year 2017-18 Capital Improvement Budget.

Presentation on ADA Paratransit Services Agreement and Lease Agreement with Sacramento Regional Transit District and Consideration for Adoption.

Ms. Fink reported that while it has been difficult, she was proud to bring this presentation to the Board. Ms. Fink stated that she really wanted to recognize SacRT, adding that previously communication had been a challenge. Ms. Fink outlined the two Agreements, one for ADA paratransit service and the other for the Lease of ADA paratransit vehicles. The Agreements are being amended and re-stated to enhance quality, both agencies are stepping up and Ms. Fink is confident with the Agreements moving forward and values the relationship with Sacramento Regional Transit. The base payment has been re-assessed and the new Agreements make the agencies true partners.

Director Hansen congratulated Ms. Fink on getting the agencies off on a solid footing, and also commended Mr. Li, CEO of Sacramento Regional Transit and staff. Director Hansen moved to adopt both resolutions and Director Hume seconded the motion.